

# Reversa Screen Glass and Screen Sash Positioning

For ease in changing operable sash position, change position prior to installing the hardware.

## Remove glass and screen from bottom screen position

Also follow these instructions to remove glass for cleaning.

Reverse steps to reinstall.

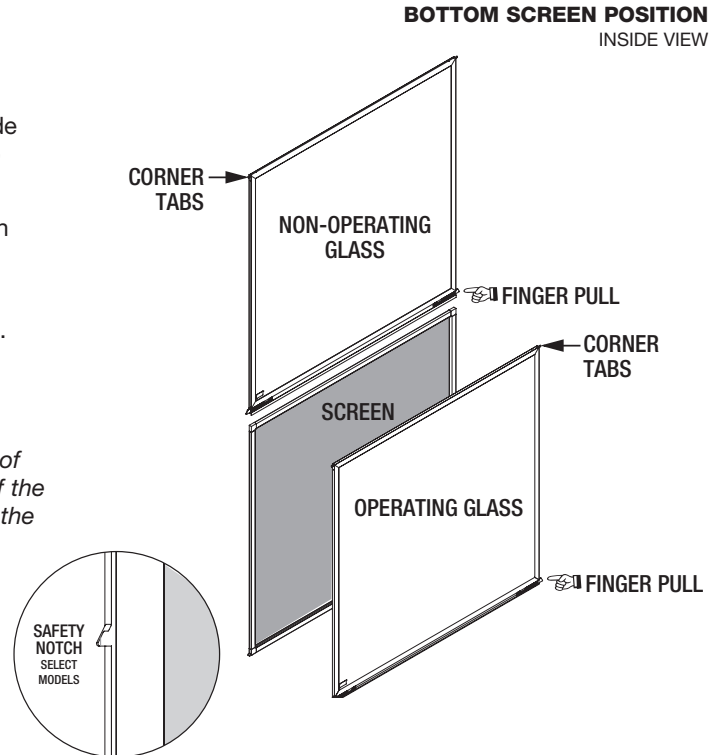
Engage finger pulls of the lower sash. Some doors have a notch on one side of the frame. If door has a notch, slide the glass up until finger pulls line up with the notch.

Pull bottom of the sash toward you, removing it from the track. Tilt the sash and remove.

Engage finger pulls of the top sash and pull straight toward you. The sash and screen will come out of the track, angling toward you where they meet. Carefully remove the screen while holding the sash. Then tilt the sash and remove.

*Tip: if the sash does not clear the track easily, open door. With one hand, engage finger pull. At the same time, place your other hand on the outside of the door where the glass and sash meet. Gently push in from the outside of the door. Screen and sash will now tilt inward where they meet, releasing from the track. Repeat on opposite side.*

You can watch a video at [LARSONdoors.com/videos](http://LARSONdoors.com/videos)



## Install screen in top position\*

Position the non-operating sash so that the corner tabs are at the bottom, and the finger pulls are at the top and facing you. Tilt the sash and slide the bottom corner tabs into the outer track. Engage the finger pulls and lock sash into place.

With the corner tabs on top, position the screen above the glass sash and tilt, sliding the tabs into the outer track. Slide screen to the top of the opening. Engage the glass sash finger pulls and pull toward you, slipping the screen behind the sash channel and locking into place.

Position the operating glass sash with the corner tabs on top, and the finger pulls at the bottom facing you. Tilt sash to slide it into the inner track. Engage finger pulls and lock sash into place.

\* **NOTE:** Weather seal is more effective in bottom screen position.

